

Ground Up Campaign – Indoor Academic Garden Assembly Guide



The Academic Indoor Garden



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Overview: Set up is easy and should not take long. We recommend having a helper, at least to get you started with the legs. The only tools you must have are two adjustable wrenches and a Phillips screwdriver (though a socket set and drill would be preferable). If you have any questions, please just email us at info@unitedstatesoffood.com

1. Check to make sure you have all the included parts—you should have:
 - i. The **garden box**: a wood rectangle, already constructed, for the top
 - ii. The **tub**: a plastic tub to fit in the garden box
 - iii. The **shelf** for the bottom
 - iv. 4 **legs**
 - v. Three **trellis pieces**: 2x2 pieces of wood
 - vi. **Light** (optional)
 - vii. Assembly bag with regular screws, lag screws (big screws), bolts and accompanying nuts, shims, and landscape fabric

2. If you want to plant today, you will also need:

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- i. Enough soil to fill the tub (about 3 cubic feet)
 - ii. Plants, or seeds
3. Choose an ideal location in your classroom, home, or business with at least 6, preferably 8, hours of light a day. If you have the optional light, you do not need to worry about placement for light purposes.
4. Stand the **garden box** on its side (so that one of the long sides is on the ground). Take one of the **legs** and place it over the pre-drilled holes. The two inside holes are for bolts, and the two outside holes are for lag screws. The second wrench is to hold the nut on the inside of the bolts. Have your helper hold the end of the **leg** while you insert the two bolts on the inside holes and tighten them with the wrench or socket set.. Finish them hand tight for now. Do not yet install the lag screws.
5. Repeat the process for the other **leg** on that side, and then turn the **garden box** over and attach the other two legs.
6. Stand up the garden carefully, and attach the bottom **shelf** with the regular screws included.
7. Check to make sure that everything is square and level—you might need to put the small shim under one leg if the garden rocks. Once it's stable, install the lag screws using the wrench or socket set.
8. Install the **well** and cover the drain with the landscape fabric.
9. Take one of the two shorter **trellis pieces** and, through the pre-drilled holes on the bottom, screw the vertical piece into the marked area on the outside of one side of the garden with with ONE lower screw (you will do the second screw later). Repeat with the other vertical piece on the other side.
10. Take the long **trellis piece** with the angled ends and fit the notches over the vertical pieces. Install the screws downward through the horizontal piece into the vertical pieces.

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11. Now, screw in the second, lower screw on each vertical piece.

12. Finally, hang the light if you have one. It should hang a few inches from your plants, so for now just let it hang.

13. Last but not least—fill with soil and plants, and grow!